

CITY OF PIERCE
404 South Main St Pierce, ID 83546
Monday, April 10, 2023
5:00 p.m. WORK SESSION
6:00 p.m. REGULAR COUNCIL MEETING

Mayor Gerot called the Work Session to order at 5:00 p.m.

Present: Greg Gerot, Eden Bowie, Kathy Wilson-Dill, Clay Hosley, John Stinson, & Teresa Koepke

1. **Allowance of poultry within the City of Pierce limits** – Ordinances from other cities within Idaho regarding the keeping of poultry were reviewed. It was decided that Councilmember Bowie would form a committee to get input from the residents of Pierce regarding the keeping of poultry within City limits and report her findings at the next Regular Council meeting.
2. **Use of prefabricated containerized transport containers, shipping containers, cargo containers, dry freight containers, semitrailers, or enclosed cargo vans, as accessory buildings or storage buildings.** – It was discussed that such containers would not be allowed in residential zones. All other zones would be considered under a special use permit issued at the City's discretion.
3. **Requirement of burn permit for personal firepits/containers.** – Resolution No. 259 dated July 11, 2016, requires a secondary burn permit be issued for the use of personal fire pits and clean cooking fires not to exceed three feet in diameter or more than three feet in height. Upon inquiring within several other cities within North Idaho, no other city requires the issuance of a burn permit for personal firepits and/or clean cooking fires.
4. **City Code Violations** – The process for handling any City Code Violations and/or Nuisance Complaints was reviewed. It was decided that once a violation was identified by a Code Enforcement Officer or citizen, a Code Violation form would be completed. The violation would be reviewed by the Council and if determined a violation does exist, a letter would be sent to the offending party with the code that is being violated and a 15-day timeframe to rectify the violation. If the violation is not rectified within the 15-day period, the infraction process per Ordinance No. 321 would begin.
5. **City Equipment Needs Assessment** – A brief discussion was held regarding the City's current equipment. The Ford 550 and Trojan are both in poor condition and need to be considered for replacement.

Councilmember Bowie made a motion to exit the Work Session at 5:45 p.m. Councilmember Wilson-Dill seconded the motion. All in favor. Motion carried.

Mayor Gerot called the Regular Meeting to order at 6:00 p.m.

Pledge of Allegiance

Present: Greg Gerot, Eden Bowie, Kathy Wilson-Dill, Clay Hosley, John Stinson, Ron Fugate & Teresa Koepke

Guests: Brittany Rose, Colton Rose, Lily Hosley, Cheryl Stenzel, Richard Paul, Dan Vaughn, Dale Gilliam, Harry Stenzel, Diane Gerot

Councilmember Bowie made a motion to change the agenda as follows: Item E: Use of Inmate Labor, needs to be an Action Item and an Item F: Review of Business License applications needs to be added. Councilmember Hosley seconded the motion. All in favor. Motion carried.

Councilmember Bowie made a motion to approve the March 13, 2023, Regular Meeting Minutes and April accounts payable. Councilmember Wilson-Dill seconded the motion. All in favor. Motion carried.

Citizens Report & Request: None

Community Comments/Questions/Concerns: None

Department Reports:

- A. Maintenance Report** – Ron Fugate reported that in doing an assessment of the equipment, the Trojan needs to be retired and find another one like the Case. The EGR valve in the one ton is going bad again. It has been replaced 3-4 times at \$4,000 - \$5,000 each time. The vehicle needs to be replaced. The one ton is needed to pull the waste solids to Lewiston. Mayor Gerot will be pulling the waste solids to Lewiston the following week with his pickup as the one ton would likely not make the trip. The Ranger has a clutch or transmission issue. Ronnie Anderson has looked at it several times. The Chevrolet (Fire Department) pickup leaks coolant. Councilmember Bowie asked about the State auctions that are held as an option to purchase needed equipment. Dan Vaughn suggested the City contact the General with the Idaho National Guard in Boise. They have surplus equipment that we may be able to obtain, especially with the IDYCA up here. Ron stated there was some plowing done in March. Gravel has been placed in some of the potholes on Canal St as well as cold patch. Councilmember Stinson asked if the hot mix would not hold a lot better than cold patch. Councilmember Hosley asked about the generators. Ron stated that last he heard Western States was trying to locate parts. Ron said he will follow up with Western States. Councilmember Bowie asked about dust abatement. Ron stated he would get the information from Tyrel. It was discussed that we should be proactive with the dust abatement and that residents were very appreciative of the abatement done last year. Ron is working on obtaining his CDL.
- B. Fire Department Report** – Fire Chief Shaw was not present at the meeting. A report was not provided.
- C. Sheriff's Department Report** – Deputy Shaw was not present at the meeting. A report was not provided.
- D. City Clerk Report** – Teresa Koepke reported that she has been working on the missed March 2022 billing as well as the accounting for the Wastewater Treatment Plant project. It was discovered that there were a couple Requests for Reimbursement that were never sent to USACE and/or RD. Those have now been sent. There was also a check to Clearwater Construction for \$45,284.18 that was not processed and sent. Letters have been sent to businesses about the changes made in the EDUs. Clearwater County Ambulance paid half of the invoice to Overhead Door Company for the new ambulance bay door. Sabrina Moyer is working on the website.

Old Business:

- A. City Code Violation – Owner Appearance – Action Item** - Richard Paul appeared before the Council to discuss the Code Violation regarding the excessive accumulation of dog feces on his property. Councilmember Bowie advised Mr. Paul that there have been new complaints and the issue is ongoing. Mr. Paul stated that he has been trying to get clean up his yard at least once per week but with the snow and ice as well as his work schedule, it is not always possible. Councilmember Bowie asked Mr. Paul if he was willing to clean the yard up more than once per week and to put down some sort of odor abatement. Mr. Paul stated he didn't have time to clean it up every day and he is opposed to putting any chemical down as he thought that would kill his dogs. Mr. Paul was advised that if he did not comply, he would need to get rid of four of his dogs to get down to the three-dog limit so that he could possibly manage the situation better. Councilmember Bowie informed Mr. Paul that he has now appeared before the Council to hear the concerns and wants to make sure Mr. Paul is clear on the expectations of keeping the situation in control. Mr. Paul replied stating he would clean "very little" every day.

New Business:

- A. Poultry Ordinance – Action Item** It was decided during the work session that a committee of residents would be formed to review information regarding the allowance and criteria for keeping poultry within the city limits. Cheryl Stenzel mentioned that the neighbor below her has roosters again that crow all day. It was mentioned that any new ordinance should address odor. Dan Vaughn stated that he thought there was an Idaho statute that addressed the space required to keep poultry. He said he would look for the information and provide that to Teresa Koepke.

- B. Use of Prefabricated Containers – Action Item** A draft of a proposed ordinance regarding the use of prefabricated containers within the City limits was reviewed. Discussion was held that such containers should not be allowed within residential zones located in the City. A special use permit may be granted at the discretion of the City of Pierce for zones other than residential.
- C. Requirement of Burn Permits for Personal Firepits – Action Item** Councilmember Bowie made a motion to rescind Resolution No. 259 dated 07/16/2016 as it pertains to the requirement for a secondary burn permit for a personal fire pit and/or clean cooking fire no more than three feet in diameter and three feet in height. Councilmember Wilson-Dill seconded the motion. All in favor. Motion passed.
- D. City Code Violation – Action Item** A City Code violation for a motor vehicle left on the City street more than 48 hours as well as accumulation of trash and debris for Jody Harris at 441 Cedar Dr was reviewed. Councilmember Bowie made a motion to send a letter to Mr. Harris regarding the excessive debris and vehicle. Kathy Wilson-Dill seconded the motion. All in favor. Motion carried.
- E. Use of Inmate Labor –** The City has used inmate labor in the past to sweep the sidewalks and streets in the Pines; remove grass from the sidewalks and streets; trim trees; weed eat; and cut brush. It was mentioned that the cadets have done sweeping of the sidewalks in the past. This allows the inmates to focus on tasks that require power tools that the cadets are not allowed to operate. Ron Fugate stated he would make a list of tasks for the inmates. He asked if anyone saw anything that needed to be done, to let him know. Councilmember Bowie made a motion to approve the use of redshirts. Councilmember Hosley seconded the motion. All in favor. Motion carried.
- F. Review of Business License Application –** Councilmember Bowie made a motion to approve the Application for Business License for Progressive Jiu-Jits. Councilmember Stinson seconded the motion. All in favor. Motion carried.

Announcements: None

Councilmember Bowie made a motion to enter into Executive Session relating to Idaho Code 74-206(1)(a) at 7:10 p.m. Councilmember Stinson seconded the motion.

Roll Call: John Stinson – Yes
 Clay Hosley – Yes
 Kathy Wilson-Dill – Yes
 Eden Bowie – Yes

Councilmember Wilson-Dill made a motion to exit executive session at 7:37 p.m. Councilmember Bowie seconded the motion. All in favor. Motion carried.

Action Items from Executive Session: Councilmember Bowie made a motion to pay Ronnie Anderson out his accrued sick leave in addition to his accrued vacation upon termination. Councilmember Wilson-Dill seconded the motion. All in favor. Motion carried.

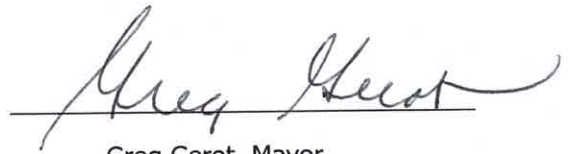
Councilmember Bowie made a motion to hire Jack Koepke for the Maintenance Worker position at \$20.00 per hour. Councilmember Stinson seconded the motion. All in favor. Motion carried.

Councilmember Bowie made a motion to increase John Payne's payrate to \$20.00 per hour. Councilmember Hosley seconded the motion. All in favor. Motion carried.

Councilmember Hosley made a motion to increase Ron Fugate's payrate to \$22.00 upon him obtaining his CDL. Councilmember Bowie seconded the motion. All in favor. Motion carried.

Councilmember Wilson Dill made a motion to adjourn the meeting. Councilmember Bowie seconded the motion. All in favor. Motion carried.

Meeting adjourned 7:43 p.m.

A handwritten signature in dark ink, appearing to read "Greg Gerot", is written over a horizontal line.

Greg Gerot, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Teresa Koepke", is written over a horizontal line.

Teresa Koepke
City Clerk/Treasurer

City of Pierce

Regular Council Meeting

Date: 04-10-2023

GUEST LOG

** If you wish to speak, you will be allowed 3 minutes to address the City Council. **
You may only speak about topics already on the agenda

	Name	Address	Wish to Speak? Y/N	Agenda Item
1	Brittany Rose	209 Canal	N	
2	Colton Rose	209 Canal	N	
3	Lily Hadley	207 S Main	N	
4	Cheryl Sheffield		N	
5	Richie, J Paul	4104 Pierce Ave	Yes	
6	Anna Vachon		N	
7	Paula Lichner	262 Willoughby	N	
8	Harriet S		N	
9	De. Shurt			
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