

CITY OF PIERCE
404 South Main St Pierce, ID 83546
Tuesday, October 10, 2023
REGULAR COUNCIL MEETING MINUTES

Mayor Gerot called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Present: Greg Gerot, Kim Ward, Clay Hosley, John Stinson, and Teresa Koepke

Guests: Lily Hosley, Kathy Wilson-Dill, Bobbi Kaufman, Rita Kaufman, Theresa Root, Clare Brick, Sharon Judd, Albert Wells, Matthew Hagele, Cheryl Stenzel, Diane, Gerot and Theresa Clark.

Councilmember Kim Ward made the motion to accept the consent agenda which includes September 11, 2023 Regular Council Meeting minutes, September 21, 2023 Special Council Meeting minutes, September 26, 2023 Special Council Meeting minutes and approval of October's Accounts Payable. Councilmember John Stinson seconded the motion. All in favor. Motion carried.

Citizens Report & Request: Sharon Judd was present to express her concern for the obstructed view at the stop sign located on the corner of 3rd Ave and Pierce Ave. Sharon stated that the front yard of the property at 404 Pierce Ave is City property according to two surveys that have been done. Sharon stated that the lot at 404 Pierce Ave is 50 feet wide and she measured from the most favorable point and found the front yard is City property. She said that she is unable to get out from 3rd Ave because there are vehicles, stacked wood, and trees obstructing the view. Sharon provided the councilmembers with pictures of the intersection that were taken in August (2023). Councilmember Clay Hosley pointed out that at the September Council Meeting the City dealt with the code violation Sharon had filed earlier by moving the stop sign out further. He stated that he recently drove by the stop sign and the view looking left is obstructed worse due to a loader sitting on Pierce Ave between 2nd Ave and 3rd Ave.

Councilmember John Stinson indicated that he also drove by the intersection and that the trees do not block the view. He did say when he drove by there was a pickup parked on the corner that could block the view. Councilmember Ward asked Sharon if she felt unsafe going through that intersection, would it not be an option to go the other direction. Sharon stated that Guy Bonner often has that portion of 3rd Ave plugged. She stated that she thinks it is enough of a hazard that the City needs to know its liability. Councilmember Stinson suggested 3rd Ave be made a one-way street. Mayor Gerot stated the Council will consider all solutions, including making 3rd Ave a one-way.

Community Comments/Questions/Concerns: Clare Brick reported that the GEM team has \$350 from the business banner program to put toward the upkeep at the play park and ballfield. This is in addition to \$350 that is from last year's program. Clare stated that she will be attending an Idaho Parks & Rec grant workshop on October 19, 2023. She will share information she obtains at the workshop at the next council meeting.

Department Reports:

City Clerk Teresa Koepke provide the Maintenance Report in Ron Fugate's absence. Traffic signs on 1st Ave and Juniper Court were hung. The culvert at McCutchen's was unplugged. A new meter was installed at Jackman's. There were rocks stuck in the valves at the Water Treatment Plant causing issues with the backwash. This has been repaired. Meters that were not able to be located prior have been located. Multiple water leaks have been identified and/or worked on. Leaks at the Outback Uptown, Willoughby, Jackman's, Timberline, and two on Cedar have been fixed. One more leak has been

detected on Cedar that will need to be worked on. Pressing is continuing at the Waste Water Plant as well as lots of testing at the WWTP to get the new system up to standard.

Albert J (AJ) Wells and Clare Brick were present from the Pierce Volunteer Fire Department. They reported 33 chimneys have been cleaned. Members of the fire department have stepped up to help with the task. A joint meeting was held with the Weippe Rural Fire Department. They worked on training and practicals. AJ is working on the Fire Academy as well as working with Don Gardner on obtaining some grants. The most recent meeting had a full turnout. AJ stated they would like to do something to show appreciation to those fire department members that have served several years and are now stepping down.

No deputy was present to provide the Sheriff's Department Report.

City Clerk Teresa Koepke reported that she attended the annual ICCTFO conference in Boise and found it to be very valuable. One of the items she is working on from the conference is checking with iiiA for medical insurance. Other cities have stated the premiums with iiiA were much lower and the benefits were better. Teresa is working on gathering water reports for all the residents for the last five years as part of the water study Mountain Waterworks is working on. She is also going to divide the accounts out in Black Mountain Software based on customers served by the downtown tank, Pines tank, and Pines booster station. This would hopefully better identify where potential leaks are. Teresa sent out a letter regarding the city code for garbage and refuse.

Old Business:

McCutchen Code Violation – McCutchen's were not present at the meeting but did send an email that would not be attending the meeting as they are seeking legal advice regarding the matter. Discussion was held that Ordinance No. 325 regarding the keeping of poultry within City limits was on the agenda for tonight's meeting. Once passed and published the McCutchen's would have 30 days to come into compliance with the ordinance. Lily Hosley asked if the water/creek running through McCutchen's property is one that empties into the creek that people swim in. It was answered yes that water drains into the creek where people swim. It appears there is some sort of house for the poultry that straddles the creek on McCutchen's property and several water fowl use the creek on their property. It was mentioned that could be a violation with EPA.

Schweitzer Code Violation – Ms. Schweitzer was not present and did not send a response to the code violation sent to her on September 12, 2023. Ms. Schweitzer's neighbor Theresa Clark stated that the smell is gone but the noise continues to be a nuisance. Once Ordinance No. 325 is passed and published, water fowl will no longer be allowed within city limits and Ms. Schweitzer will have 30 days to come into compliance with the ordinance.

New Business:

Bobbi Kaufman with the Clearwater County Building Department was present to discuss the fact that two manufactured homes have been, or are in the process of being placed, within the limits of the City of Pierce. Idaho Code 44-2202 requires an installation tag and permit be obtained for the placement of a manufactured home. The City of Pierce does not have the proper licenses and/or certifications to inspect and approve the placement of the manufactured homes. The property owners would have the option to work with the State of Idaho Division of Occupational and Professional Licenses to obtain the necessary permits or the City of Pierce could execute a Memorandum of Understanding (MOU) with Clearwater County in order to have Clearwater County perform the necessary inspections and issue a Certificate of Occupancy. The (MOU) would need to be drafted by the City of Pierce and approved by the Clearwater County Commissioners. No action was taken at this time.

City Clerk Teresa Koepke presented a letter received from Valuations Northwest. In the past Valuations Northwest prepared appraisals for all of the City's property on behalf of ICRMP. ICRMP has made the decision to only appraise properties with a value of \$1,000,000 or greater. Valuations Northwest is inquiring as to whether the City would like properties below the threshold established by ICRMP appraised. It was decided that Teresa would get more information, including the cost of any appraisals, from Valuations Northwest before making any decision.

Councilmember Ward made the motion to read Poultry Ordinance No. 325 in its entirety under suspension of the rules. Councilmember Hosley seconded the motion.

Roll Call: John Stinson – Yes
 Clay Hosley - Yes
 Kim Ward – Yes

City Clerk Teresa Koepke read Poultry Ordinance No. 325 in its entirety. Councilmember Ward made the motion to adopt Poultry Ordinance No. 325 under suspension of the rules. Councilmember Stinson seconded the motion.

Roll Call: John Stinson – Yes
 Clay Hosley - Yes
 Kim Ward – Yes

The utility accounts for LeRoy Jeter and Jeter's RV Park were reviewed. The recent review of EDUs puts the account for LeRoy Jeter at 2.25. The Jetters have indicated that this account is only for the house and not any of the RVs parked by their house. Due to the way the meters are set up for LeRoy's account and the RV Park account it is unable to be determined if the water being used on LeRoy's account is for business use. They have stated there are six people living in the house, so the water usage for the house account may not be unrealistic. Councilmember Stinson made a motion to move the residence to 1 EDU. Councilmember Hosley seconded the motion. All in favor. Motion carried.

Mitch Jared requested his utility account be reviewed. With the most recent EDU study, the targeted EDUs for this account should be 9.50. The council had previously approved assigning 7 EDUs instead of the 9.50. Discussion was held that one of the tenants turns the water on in the colder months as she is afraid the pipes will freeze. It was suggested that Mitch get the pipes insulated as to avoid this situation. Councilmember Ward made the motion to keep the EDUs for Mitch at 5 until the next EDU review at which time he would be charged for actual usage. Councilmember Hosley seconded the motion. All in favor. Motion carried.

Councilmember Ward made the motion to approve Resolution No. 332 with the noted changes for LeRoy Jeter and Mitch Jared. Councilmember Hosley seconded the motion. All in favor. Motion carried.

Councilmember Ward made the motion to approve Resolution No. 333 with the noted changes for LeRoy Jeter and Mitch Jared. Councilmember Hosley seconded the motion. All in favor. Motion carried.

Councilmember Ward made the motion to approve Outlay Report and Request No. 1 for Reimbursement for Planning Grant Programs in the amount of \$1,033.13 for the 11/01/22 – 05/25/23 time period. Councilmember Hosley seconded the motion. All in favor. Motion carried.

Councilmember Stinson made the motion to approve Mountain Waterworks, Inc. Invoice Number 7229 in the amount of \$2,066.25. Councilmember Hosley seconded the motion. All in favor. Motion carried.

Councilmember Ward made the motion to approve Outlay Report and Request (also labeled No. 1 but believed to be No. 2) for Reimbursement for Planning Grant Programs in the amount of \$93.75 for the time period 05/26/22 – 06/25/23, but believed to be for the time period of 05/26/23 – 06/25/23. Councilmember Stinson seconded the motion. All in favor. Motion carried.

Councilmember Stinson made the motion to approve Mountain Waterworks, Inc. Invoice Number 7314 in the amount of \$187.50. Councilmember Ward seconded the motion. All in favor. Motion carried.

Councilmember Ward made the motion to approve Outlay Report and Request No. 3 for Reimbursement for Planning Grant Programs in the amount of \$271.25 for the time period 06/26/23 – 07/25/2023. Councilmember Stinson seconded the motion. All in favor. Motion carried.

Councilmember Stinson made the motion to approve Mountain Waterworks, Inc. Invoice Number 7377 in the amount of \$542.50. Councilmember Ward seconded the motion. All in favor. Motion carried.

Council member Ward made the motion to approve Outlay Report and Request No. 4 for Reimbursement for Planning Grant Programs in the amount of \$477.50 for the time period 07/26/23 – 08/25/23. Councilmember Stinson seconded the motion. All in favor. Motion carried.

Councilmember Stinson made the motion to approve Mountain Waterworks, Inc. Invoice Number 7421 in the amount of \$955.00. Councilmember Ward seconded the motion. All in favor. Motion carried.

Councilmember Ward made the motion to enter into executive session. Councilmember Stinson seconded the motion.

Roll Call: John Stinson – Yes
 Clay Hosley - Yes
 Kim Ward – Yes

Executive session entered at 7:24 p.m.

Councilmember Ward made the motion to exit executive session. Councilmember Stinson seconded the motion.

Roll Call: John Stinson – Yes
 Clay Hosley - Yes
 Kim Ward – Yes

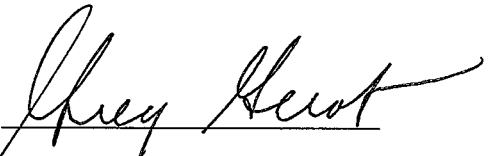
Executive session exited at 7:39 p.m.

Councilmember Hosley made the motion to appoint Albert J Wells as Fire Chief of the Pierce Volunteer Fire Department. Councilmember Stinson seconded the motion.

Roll Call: John Stinson – Yes
 Clay Hosley - Yes
 Kim Ward – Yes

Councilmember Stinson made a motion to adjourn the meeting. Councilmember Ward seconded the motion. All in favor. Motion carried.

Meeting adjourned 7:41 p.m.


Greg Gerot, Mayor

ATTEST:


Teresa Koepke, City Clerk/Treasurer