

CITY OF PIERCE
404 South Main St Pierce, ID 83546
Monday, March 18, 2024
WORK SESSION MINUTES

Mayor Gerot called the meeting to order at 5:01 p.m.

Pledge of Allegiance

Present: Greg Gerot, John Stinson, Guy Bonner, Theresa Root, and Clay Hosley

Guests: Harv Nelson, Billy Mack, Tony Christopherson, Matt Hagele, and Clair Brick

The Mayor, Council Members, and Members of the Pierce Volunteer Fire Department met to review several topics regarding the Pierce Volunteer Fire Department.

1. **Does the Fire Chief need to live in Pierce or within a certain distance of the City of Pierce?** It would be preferred to have the Fire Chief live within the City of Pierce. However, a 10–15-minute drive time for the Fire Chief and 30-minute drive time for the Assistant Fire Chief would be acceptable.
2. **Use of the Fire Chief/Command Vehicle** - The Fire Chief/Command Vehicle can be used in the course of the job such as responding to emergencies and attending trainings and meetings. It is acceptable to have parked at residence.
3. **Use of Fire Engines (clarify responding to emergencies outside the City of Pierce)** – The fire engines are only allowed to be used within two miles of the City of Pierce, including Judgetown, unless requested per a Mutual Aid Agreement. The City of Pierce must remain covered with a fire engine and personnel at all times. Resolution 307 will be updated better clarify.
4. **Correct the response distance for the fire department in Resolution No. 307, Exhibit A, Section A. The direction to not proceed further than two miles from the fire station appears to contradict the direction to respond to Mutual Aid Agreements & at the request of the Clearwater County Sheriff's Office.** As stated in question #3, Resolution 307 will be updated to clarify the use of fire engines and response distance allowed.
5. **Process for appointing volunteers to the fire department. Does the City Council and Mayor want to be involved, or is this a responsibility delegated to the Fire Chief?** The Fire Chief is responsible for appointing volunteers to the fire department.
6. **When a person leaves a volunteer position, how long do they have to turn in all their gear and equipment?** Upon resignation or removal of a volunteer member of fire department, all gear, radios, and keys to equipment must be returned to the Fire Chief with in twenty-four (24) hours.
7. **Requirements for promoting people on the fire department? Does the City Council and Mayor want to be involved or is this a responsibility delegated to the Fire Chief?** The Fire Chief is responsible for promoting people within the fire department since he/she would better know the volunteers' skills. (**Resolution No. 307 Exhibit B does state that the Fire Chief may appoint an Assistant Fire Chief on approval of the Mayor and City Council.)
8. **What is the minimum number of meetings and trainings that the volunteers on the fire department are required to attend? Is this something that the City Council and Mayor want to be involved with or is this a responsibility delegated to the Fire Chief?** The Fire Chief is

responsible for attending monthly city council meetings. The State of Idaho requires 28 training hours/year. The fire department should hold monthly meetings and/or trainings. The Clearwater Fire Academy classes are generally 16 hours.

9. **Should there be a drug and alcohol policy for the Fire Chief and all volunteers on the fire department?** The City of Pierce has a drug and alcohol policy in place for city employees. The policy would apply to the Fire Chief as well.
10. **Should there be random drug testing for the Fire Chief and the volunteers on the fire department?** No
11. **UTV on loan from Idaho Department of Lands, do we hang on to it and get it fixed or return this piece of equipment?** It was decided the UTV should be returned to the Idaho Department of Lands.

Councilmember Root made a motion to adjourn the meeting. Councilmember Bonner seconded the motion. All in favor. Meeting adjourned at 6:51 p.m.



Greg Gerot, Mayor

ATTEST:



Teresa Koepke, City Clerk/Treasurer